STATE OF WISCONSIN CIRCUIT COURT MONROE COUNTY

In the Interest of:

Scheduling Oder

Case No.

Based on a hearing held on _____, where Corporation Counsel _____ and Guardian ad litem _____ appeared in person; Attorney _____ and his client _____ appeared in person; Attorney _____ and her client _____ appeared in person.

IT IS HEREWITH ORDERED:

1. Discovery of all forms shall be completed and mailed to the respective parties. Any further discovery beyond that date by any party shall be provided to the other parties as soon as reasonably possible:

2. Parties shall file and exchange witness lists and any expert reports or summary of testimony by this date:

3. All motions shall be filed by this date:

4. Any responses to motions filed are to be filed by this date:

5. Parties shall submit to the court and exchange with one another proposed jury instructions and special verdict:

6. Motions shall be heard:

7. All settlement negotiations must be completed by this date: Accordingly, the court will exercise its discretion pursuant to Sec. 814.51, Stats.

8. The trial to these actions shall commence on _____, and shall continue for __ days. The attorneys and clients shall be present in chambers at 8:30 a.m., the morning of trial.

9. Counsel shall review their respective files for trial at least 30 days prior to trial to make sure all necessary investigation is completed timely and all witnesses subpoenaed.

10. Any request for a continuation of trial shall be filed at least 30 days prior to trial absent extraordinary circumstances.

11. Any objection to this order shall be put in writing within five business days of the date of this order. Upon receipt of an objection, the court will schedule a hearing to address the same.

12. Failure by any attorney to follow this order may result in motions being denied or sanctions being imposed pursuant to Sec. 802.10(7), 805.03, or 814.51, Stats., and any other applicable statute or case law. This could also include the commencement of contempt proceedings which may result in fines, incarceration, or other orders.

13. Original pleadings, motions, etc., shall be filed with the Monroe County Juvenile Clerk, with a copy mailed to the Court at 112 South Court Street, Room 2300, Sparta, Wisconsin, 54656.

Dated this_____

By the Court:

_____

STATE OF WISCONSIN | CIRCUIT COURT CHILDREN'S DIVISION | MILWAUKEE COUNTY

IN THE INTEREST OF: SCHEDULING ORDER

_____ Case Number: _____

Pursuant to Wis. Stat.§ 802.10(3) and on the Court's own motion, IT IS HEREBY ORDERED:

1. A Final Pretrial Conference is set on _____ at _____. Counsel who will try the case must be present. The parents must appear and their failure to appear will result in a default finding under Wis. Stat.§§ 805.03 & 804.12(2)(a)3.

2. The trial is set on _____ at _____. If a demand for a jury trial is not made by the close of the plea hearing, the trial shall be to the Court pursuant to Wis. Stat. § § 48.424 & 48.31(2). The parents must appear and their failure to appear will result in a default finding under Wis. Stat. § § 805.03 & 804.12(2)(a)3.

3. The parties shall exchange preliminary witness lists within 30 days of the Plea Hearing.

4. At least 14 days prior to the Final Pretrial Conference counsel must clearly identify expert witnesses and provide opposing counsel with the expert's resume and a brief summary of the expert's expected testimony.

5. All of the following shall be filed with the Court and served upon all other counsel at least seven days before the Final Pretrial Conference:

   a) Pretrial motions and accompanying legal memorandums. Counsel should be prepared to argue all pretrial motions at the Final Pretrial Conference.

   b) Jury Instructions. The Court will be using the standard jury instructions. Counsel need only indicate the number of the requested standard instruction. The State shall prepare the substantive instructions and the special verdicts. At the Final Pretrial Conference, the Court will review any additional proposed instructions submitted by the parties. Any additional proposed instructions shall be accompanied by citation to supporting legal authority.

   c) Voir Dire. If any counsel prefers that the Court ask a particular question, indicate such in the submission.

   d) Final Witness lists.

6. Discovery shall terminate on the date of the Final Pretrial Conference. All parties shall comply with limitations on discovery and motions to compel discovery contained in the Rules of the First Judicial District, specifically, paragraphs 342 and 343.

7. Phone testimony is highly disfavored. If any party anticipates a need to present a witness through phone testimony that request must be made no later than the Final Pretrial Conference. Unless otherwise approved by the Court, no party may introduce phone testimony at trial.

8. Counsel shall mark all trial exhibits prior to trial. The State's exhibits shall be numbered 1-99; the Guardian ad Litem's exhibits shall be marked 100-199; the mother's exhibits shall be marked 200-299; and the father's exhibits shall be marked 300-399. Counsel shall prepare exhibit lists and file them with the Court and opposing counsel prior to the beginning of the trial.

9. Unless otherwise ordered by the court, prior to trial, the Guardian ad Litem· shall summarize and file with the Court and all counsel the Court's decisions regarding contested motions in limine and all other contested matters.

10. The parties shall notify the Court immediately if settlement is reached.

11. The parties shall follow the Wisconsin Rules of Evidence as set forth in Chapters 901 to 911, Wis. Stats. Furthermore, the parties shall comply with SCR 62.02, The Standards of Professional Responsibility. Courtesy and Decorum.

12. OTHER ORDERS:

Dated: _____

BY THE COURT:

_____
Circuit Court Judge
Branch_____